

E. Jay Matsler Trust for Historic Preservation

Meeting the needs of a diverse and ever-changing community



The *E. Jay Matsler Trust for Historic Preservation* was established with a bequest of \$348,000 for the purpose of supporting historic preservation projects in Lubbock and Hale counties. Mr. Matsler's gift reflects his roots as the child of a Hale County pioneer family and avid supporter of historic preservation.

The E. Jay Matsler Trust for Historic Preservation

The grant program focuses on the preservation and reuse of historic buildings and sites that serve as civic, cultural, or economic hubs for communities. Grants will primarily be focused on capital projects. The committee will consider the following criteria:

- The property's historical significance at the local, state, or national level
- Extent to which the property is threatened
- Extent to which the project preserves the historic integrity of the building, object, or property
- The organizational readiness of the applicant to accomplish the proposed work and the likelihood of the project's completion within a year

All proposed projects must be for historic buildings or sites listed or in the process of being listed in the National Register of Historic Places. Strong preference will be given to applicants that demonstrate how other sources of support will be combined with a grant from this program to accomplish the proposed work.

An advisory committee has been appointed by the Community Foundation of West Texas Board of Trustees to assist in the review of proposals. This group will make recommendations to the Foundation's Grants Committee and Board of Trustees for funding of historic preservation initiatives that they believe to be of the greatest benefit to the community.

For this purpose, Historic Preservation is defined as an endeavor that seeks to preserve, conserve and protect buildings, objects, landscapes or other artifacts of historical significance.

**Community
Foundation of West
Texas....your
community foundation**

A community foundation is the one vehicle for charitable giving capable of benefiting the broadest range of philanthropic and civic interests in a specific geographic area. Through the power of endowment, those who are charitably minded can establish funds to build permanent sources of charitable assets to meet the existing, as well as emerging, needs of their community.

With the Community Foundation of West Texas as your partner in philanthropy, your charitable giving can be a charitable investment that pays truly remarkable dividends.

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Who is eligible?

All grantees must be from **Lubbock and Hale Counties** and be eligible to accept tax-deductible donations as outlined in Section 170(c) of the Internal Revenue Code. Grantees must immediately notify the Foundation of any change in or challenge to their tax-exempt status (as determined by Section 501(c)3 of the Internal Revenue Code) before the end of the grant period.

The Community Foundation of West Texas will make grants to religious groups, but will not make grants for religious purposes. No part of any grant may be used for a political campaign, or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study, and research.

No portion of the award may be granted to a secondary grantee without the express permission of the Foundation.

The Application

- Complete an Application Form (Online at www.communityfoundationofwesttexas.org)
- Proposals must be hand-delivered or postmarked by **September 1**
- Mail or deliver one copy of the Application Form, Narrative, and Attachments to:

Community Foundation of West Texas
6102 82nd Street, 8B
Lubbock, TX 79424

Narrative

- Project description including the historic, cultural, or civic significance of the building
- Project evaluation
- Estimated project schedule
- Maintenance management plan
- Organizational capacity to complete work
- List of key personnel

Attachments

- Project Summary
- Project Narrative
- Estimated Project Schedule
- Photographs of the building and proposed work area.
- Itemized estimated project budget.
- Current annual operating budget
- Current year-to-date financial statements
- Most recent year-end financial statements
- Copy of most recent IRS Filing (Form 990)
- Copy of most recent audit (if applicable)
- List of Board of Directors including employment affiliations, race and contact information

If you have any questions about the proposal process, please contact:

Denise Oviedo
Director of Grants & Scholarships
Phone: 806.762.8061
Email: denise@cfwtx.org