

DUE DATE:

**Final Grant Report
COMMUNITY FOUNDATION OF WEST TEXAS**

In compiling this report, we encourage you to share your insights about what worked with your project, what did not, and any changes you might make to improve future outcomes. Your candor and open feedback not only inform us of your progress, but also enable us to share in your learning

I. ORGANIZATION AND GRANT INFORMATION

Organization Name:	
Contact Person:	Phone:
Project Title:	
Grant Amount:	Project Start/End Dates:

II. GRANT DATA:

A. Number of individuals served: _____ Direct Service and/or _____ Outreach/Education

B. Was all grant funding expended as planned? : Yes_____ No_____ (ATTACH A FINANCIAL REPORT SPECIFICALLY DESCRIBING USE OF COMMUNITY FOUNDATION GRANT FUNDS.)

III. OUTCOMES AND EVALUATION

Tell a story that illustrates the impact of this grant on an individual or family.

What is different, changed, preserved and/or improved because of this project?

Briefly describe project activities, strengths, challenges and variances in initial project plans.

ADDITIONAL REPORT MATERIALS: (Include the following with your report)

- Relevant printed materials related to the project (e.g. advertising, media clippings, brochures, photographs). Photos should be emailed to denise@CFWTX.org.
- Financial report specifically describing use of Community Foundation grant funds.

Mail or deliver your complete report to:

Denise Oviedo, Director of Grants and Scholarships
Community Foundation of West Texas
6102 82nd Street, Suite 8B
Lubbock, Texas 79424

Future grant awards are conditioned upon the receipt of complete and timely reporting from grantees.

If you have any questions, please contact Denise Oviedo at (806)762-8061 or email denise@CFWTX.org